



**The United Church of Canada
L'Église Unie du Canada**

Office of Vocation

3250 Bloor St. West, Suite 200, Toronto, ON M8X 2Y4

Supervised Ministry Education Salary Support Grants

Purpose

Up to \$15,000 per year may be granted to pastoral charges with financial barriers to enable them to increase the number of hours per week of a SME appointment. For example, a pastoral charge that can only afford a half-time salary would use the grant to increase the ministry position to three-quarter time.

Grants will be offered to increase a ministry position to half-time or three-quarter time. Grants will not be offered for full-time positions.

Criteria

- If this will be a *solo* ministry position, the pastoral charge must have income and unrestricted reserves below this threshold to apply:
 - total income (*Year Book* line 32D) up to \$150,000; and
 - unrestricted reserves of less than \$37,500.
- If this will be a *team* ministry position, the pastoral charge must have income and unrestricted reserves below this threshold to apply:
 - total income (*Year Book* line 32D) up to \$300,000; and
 - unrestricted reserves of less than \$37,500.
- If the candidate is in the Atlantic School of Theology Summer Distance program, only years 3 and 4 of the program are considered SME. Grants will not be offered to pastoral charges who have appointed a candidate from this program in years 1 or 2.
- Pastoral charges must provide proof of charitable status.
- Priority on the use of the funds will be given to
 - pastoral charges in rural and underserved areas; and
 - pastoral charges with an incumbent minister who wish to provide space in their life together to be a learning site.

Terms of Assistance

- Successful applicants are guaranteed funding for each year of the SME appointment.
- Pastoral charges need to apply before the start of an appointment to know if the grant is coming and know that the subsequent appointment is financially viable.
- The length of the funding depends on the status of the candidate. The grant will be paid to the pastoral charge after the appointment has begun and confirmation of the appointment has been submitted to Office of Vocation staff at the General Council Office.

Timelines

- Staff review applications regularly.

Pastoral Charge Information

Name of pastoral charge: _____

Address: _____

Street address

City/Town

Province

Postal code

Contact person: _____

Name

Position

E-mail

Amount requested: \$ _____ per year

Hours per week of the position (without support): _____

Anticipated hours per week of the position (with support): _____

What kind of ministry position will this SME appointment be? Solo Team

If a team position, who is the incumbent minister? _____

Are you a rural pastoral charge? Yes No

Is your pastoral charge in an underserviced area? Yes No

I certify that the information in this application is true.

Signature

Name

Date

Role in pastoral charge

Instructions

1. This application and accompanying financial statement must be completed by the pastoral charge.
2. Attach a copy of a recent financial statement (see simplified form below), details on unrestricted reserves, and proof of charitable status.
3. Forward the application to the Pastoral Relations Minister for your Regional Council. (Click here to find the pastoral relations minister).
4. Upon regional council approval, the pastoral relations minister will forward the application to:

Candidacypathway@united-church.ca

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