|  |  |
| --- | --- |
| Application for Church/Manse Modernization and  Improvement Grant | ChurchManse |

*Please refer to our website for policy:* [*www.united-church.ca/leadership/church-administration/capital-assistance-programs*](http://www.united-church.ca/leadership/church-administration/capital-assistance-programs)*.*

* Maximum grant amount is $5,000 matching grant per application, for a six-year period. Grants are reserved for modest-income congregations with annual incomes of up to $150,000 and unrestricted funds of less than $37,500.
* Supporting documents must accompany your application:
  + Financial statements (income statement, budget sheet, etc.)
  + Brief description of the project
  + Quotes and estimates
  + Charitable Status printout

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant’s Contact Information** | | | |
| Name of applying congregation | Name:  # of preaching points | | |
| Mailing address: | | |
| City: | Province: | Postal code: |
| Charitable Status No: | | |
| Contact person: | Phone: | |
| E-mail: | |
| Regional council: | | | |

|  |  |  |
| --- | --- | --- |
| **Modernization Improvement Plans** | | |
| Expected start date |  | Have you received a Modernization Grant in the past 6 years?  **yes**  **no**  Approval date (mm/yy)  Approval amount $  Amount drawn to date $ |
| Total cost | $ |
| Cash on hand | $ |
| **Grant amount** | **$** |
| Balance | $ |
| How will the balance be financed? | | |
| Comments: | | |

|  |
| --- |
| **Financial Information** |
| Restricted Funds $       Unrestricted Funds $ |

|  |
| --- |
| **Questions about the Congregation/Pastoral Charge** |
| Under what name is title registered? |
| Amount of insurance $ |
| Is manse occupied by ministry personnel of the charge?  **yes**  **no**  **not applicable**  If not, explain why applying for this grant. |

|  |  |
| --- | --- |
| **Official Board Action** | |
| It was moved by and seconded by  and carried that the trustees/board be authorized to make application to Finance (FIN) for a grant of $ to assist in the modernization and/or improvement of the church/manse at the above location, and to apply to regional council for formal approval. | |
| *Date of meeting* | *Signature of Chairperson or Secretary* |

|  |  |
| --- | --- |
| **Regional Council Action** | |
| The foregoing application was duly considered at a meeting of  Presbytery and approved. | |
| *Date of meeting* | *Signature of Secretary of Regional Council* |